Define iteration paths (sprints) and configure team iterations

Azure Boards | Azure DevOps Server 2020 | Azure DevOps Server 2019 | TFS 2018 - TFS 2013

Iteration Paths, also referred to as *sprints*, support assignment of work items to time-box intervals. You define iteration paths at the project level, and then each team selects the paths that they want to use. Iteration paths are a shared resource used by all teams that select them. You can create a flat set of iteration paths or a hierarchy of paths to support releases, sub-releases, and sprints.

Define iteration paths and assign them to teams when you want to use the following tools:

- Assign work items to sprints using the Planning pane
- Query and chart work items based on Iteration Path
- Forecast your product backlog
- <u>Sprints> all tools</u>
- Delivery Plans, a calendar view of team deliverables
- Velocity chart and Sprint burndown chart

Tip

If a team hasn't subscribed or selected an iteration path, that iteration path won't appear in a team view or tool.

For information about naming restrictions and limits placed on addition of Iteration Paths, see <u>About</u> <u>areas and iterations</u>, <u>Naming restrictions</u>.

Тір

If all you need to do is change the iteration dates, you can do that quickly as shown in <u>Change sprint</u> <u>dates</u>. However, if you need to define the iteration paths and tree structure, then follow the guidance provided in this article.

Prerequisites

- To add an iteration path to a project, you must be a member of the **Project Administrators** group. If you don't have a project yet, <u>create one now</u>. By default, the user who created the project has these permissions set.
- To add, edit, and manage iteration paths under a node, you must have one or more of the following permissions set to **Allow** for the node that you want to manage: **Create child nodes**, **Delete this node**, **Edit this node**, and **View permissions for this node**.
- To set team iteration paths, you must be <u>added as the team administrator</u> or be a member of the **Project Administrators** group.

For more information about acquiring permissions, see <u>Set permissions at the project- or collection-</u> level or <u>Set permissions and access for work tracking</u>.

Get started

Newly created projects contain a single, root area path that corresponds to the project name. You add area paths under this root. Also, each project typically specifies a predefined set of iteration paths to help you get started tracking your work. You only need to specify the dates.

If you're new to managing projects and teams, complete the following steps.

- 1. Review <u>Configure and customize Azure Boards</u>.
- 2. Define the area paths and teams following the guidance provided in <u>Define area paths</u> and assign to a team.
- 3. Determine the length of the iteration you want to support. Recommended practice is to have all teams use the same sprint cadence. For guidance, review <u>About areas and iterations</u>.
- 4. Determine if you want a flat structure or hierarchy of sprints and releases.
- Open Project settings>Project configuration and define the iteration paths to support steps 2 and 3 at the project level. Follow the steps provided later in this article: <u>Open</u> <u>Project Settings</u>, <u>Project configuration</u> and <u>Add iterations and set iteration dates</u>.
- Open the team configuration and assign the default and additional area path(s) to each team. Follow the steps provided later in this article: <u>Open team settings</u> and <u>Set team</u> <u>default iteration path(s)</u>.
- Each team should assign the default iteration path they selected to their work items. Do so for those work items to show up on their product backlogs and boards. Use <u>bulk</u> <u>modify</u> to modify several work items at once. See also <u>Assign backlog items to a sprint</u>.

As needed, you can do the following tasks at any time:

- Add additional child iteration nodes
- Rename an iteration path (except the root path)
- Move a child iteration path under another node
- Delete a child iteration path
- Change the default and selected iteration paths assigned to a team

Team backlog iteration versus default iteration

Each team has access to many Agile tools, as described in <u>About teams and Agile tools</u>. Each tool references the team's default area path(s). Several tools reference the team's default and selected iteration paths or sprints. Most teams choose one area path and several iteration paths to support their work tracking activities. However, to support other scenarios, it's possible for teams to choose several area paths to appear on their backlogs and boards.

Teams can set a default iteration different from the backlog iteration. The backlog iteration determines which items appear on the team's backlogs and boards. And, the default iteration determines what value is assigned to work items created from the team context.

All work items that you create from your team context are automatically assigned both the team's default area path and default iteration path.

Important

Version

Azure DevOps Services	^
Azure DevOps Services	
Azure DevOps Server 2020	
Azure DevOps Server 2019	
TFS 2018	

To view the content available for your platform, make sure that you select the correct version of this article from the version selector which is located above the table of contents. Feature support differs depending on whether you are working from Azure DevOps Services or an on-premises version of Azure DevOps Server.

To learn which on-premises version you are using, see What platform/version am I using?

Open Project Settings, list project iterations

You define both areas and iterations for a project from the **Project Settings > Boards > Project configuration**.

- Browser
- <u>Azure DevOps CLI</u>

From the web portal, open Project Settings.

Define both areas and iterations for a project from the **Project settings** > **Boards** > **Project configuration**.

1. Choose (1) **Project Settings**, expand **Boards** if needed, and then choose (2) **Project configuration** and (3) **Iterations**.

Add iterations and set iteration dates

You can add iterations in the same way that you add areas. For more information about working within a sprint cadence, see <u>Scrum and sprint planning tools</u>.

- Browser
- <u>Azure DevOps CLI</u>
 - 1. Add and modify area paths from **Project settings** > **Project configuration** > **Iterations**.

For Scrum-based projects, you see the following set of sprints.

- 2. To schedule the start and end dates for each sprint that your teams use, highlight the sprint and choose **Set dates**. Or, you can select **Actions** *** for the iteration path and choose **Edit**.
- 3. Choose the calendar icon to select new dates.
- 4. When you're finished, you have a set of sprints scheduled similar to the following image:

Your next step is to choose the sprints each team uses.

Open team settings, list team iterations

You can set team defaults from team settings. If you're not a team administrator, <u>get added as one</u>. Only team or project administrators can change team settings.

- Browser
- Azure DevOps CLI

You define both areas and iterations from **Project settings > Boards > Team configuration**. You can quickly navigate to it from a team work tracking backlog, board, or dashboard.

1. Open a backlog or board for a team and choose **Team profile** x^{R} > **Team Settings**.

Here we open the Board for the Web team and from there the team profile.



- 2. Choose Iterations and areas.
- 3. If you need to switch the team context, use the team selector within the breadcrumbs.



Select team sprints and set the default iteration path

You <u>define sprints for the project</u> and then select them to be active for each team. You assign the default iteration to use when creating new work items.

- Browser
- Azure DevOps CLI
 - 1. Open **Project settings > Boards > Team Configuration > Iterations** for a team.

Here, we navigate to the Fabrikam Fiber Team.

2. **Backlog iteration**. Only work items assigned to an iteration equal to or under this backlog iteration appear in the team's backlogs and boards.

Also, all work items added through a team's backlog or board are assigned the backlog iteration.

3. Default iteration. The default iteration defines the iteration that's used when you create a work item from the team dashboard and queries page. You can use an explicit value or use @CurrentIteration to assign new work items to the team's current iteration. The same macro used in <u>queries to list work items assigned to the currently active iteration</u> <u>assigned to the team</u> is used.

For example, you might want all new work items added to a future iteration path, which you use to triage and assign to specific sprints at periodic intervals.

4. **Active sprints**. Add an iteration for each sprint backlog you want active for the team. Add each sprint, one by one, by selecting it from the menu.

When you're done, you should see a list of sprints, similar to the following.

If you don't see the sprints or dates that you need, you can add or edit iterations for the project, provided you have the required permissions. For more information, see <u>Define</u> <u>iteration (sprint) paths</u>.

5. To see the newly activated sprint backlogs, refresh your team's product backlog page.

Rename, move, or delete an iteration

When you rename an iteration, or move the node within the tree hierarchy, the system automatically updates the work items and queries that reference the existing path(s).

- <u>Browser</u>
- Azure DevOps CLI
 - 1. To rename an iteration path, choose **Actions** *** for the node, and then select **Edit**.

- 2. In the dialog that opens, enter the new name.
- 3. To move the node within the hierarchy, change the Location field.
- 4. To delete a node, choose the **Delete** option from the actions menu.

Note

When you delete an iteration node, the system automatically updates the existing work items with the node that you enter at the deletion prompt.

Export/import iteration paths

You can't export or import the structure of tree paths for one project to use with another project.

However, using the az boards iteration commands you can list the iterations defined for one project and then add them to another project. Once they are added, you can then use the az boards iteration team commands to add them to a team and set the default and backlog iteration path for the team. Using the <u>Classification Nodes (REST API)</u> and <u>Teams (REST API)</u>, you can perform similar actions.

Archive iteration paths

After a while, you may want to archive iteration paths that were used for sprints that are a year or more out of date. You can do that by moving the iteration path under a node that you label "Archive". All work items are updated with the moved iteration path. Also, teams can de-select those sprints that have past. All data is maintained in the data store with the new iteration path assignments.

Before you archive the iterations, consider if you've captured all the reports that you may want.

Chart progress by iteration

You can quickly generate <u>queries</u> to view the progress for those areas. For example, you can <u>visualize</u> <u>progress of work items that are assigned to sprints</u>, as shown in the following stacked bar chart.

Q & A

Q: Do I have to assign iteration paths to a team?

A: If your team doesn't use sprints to plan and track work, then no. You can leave the defaults assigned to the team as they are. You can then use the product and portfolio backlogs and boards, however you can't gain much use of sprint planning tools.